MINUTES OF FINANCE MEETING HELD 17th June 2014

Meeting Opened: 8:30am

Present:  Tania Cook, Sharon Mitchell and Di Walker

Finance Reports were accepted as tabled

- School Multi-purpose Hall sign has an incorrect phone number. Kelly Spooner has been contacted and will amend as soon as possible.
- Maths 300 are we still using Maths 300? - Yes we are and staff members are to present Maths Tasks on a rotation basis at each Staff Meeting.
- Accounts for Approval:  $6611.49
- Clean-up of “Family Accounts” has been done for past or left students.
- 22 students indicated interest for camp. 1 student yet to pay anything yet for camp.

Meeting finished: 9:05am

AGENDA FOR MEETING TO BE HELD 12th AUGUST 2014

Meeting Opened:

Present:

- Power Direct Solar Credits $2815.11 to be EFT into our account

Accounts to be paid:
Moons Buslines – Eisteddfod bus x 3 days

Finance Reports tabled:

  Bank Reconciliations:  School Official Account 10002  $7844.33
                        High Yield Account 10001      $171644.81

                        Sub program Report
                        Balance Sheet
                        Cash Payments/Receipts for July

General Finance:

- Chaplaincy funding
- ATO AUSKEY finally sorted out
- Di attended Tax Briefing with presenter Greg Hart at Tarwin Valley 25th July
- End of Financial Year Rollover – went smoothly.  PAYG Summaries distributed in a timely manner.
- All tax items and PAYG statements are sent to ATO electronically now through Business Portal.
- VICSUPER Clearing House/Westpac Clearing Houses for Streamlined Super set up.
- Bulk iPad purchase
- Camp payments – 5 students paid in full. The majority of students are using instalment payment option.

Meeting Finished: